

St Michael's CE (A) Primary School

Pupil Laptop Loan Agreement

This is an agreement between St Michael's CE (A) Primary School and the pupil named on the agreement.



St Michael's CE (A) Primary School has loaned you the following:

Laptop and charger –

The laptop whilst loaned to you remains the property of St Michael's CE (A) Primary School and all due care and attention should be exercised in the use. The laptop is for your use only and it must not be left unattended in any situation where it might be at risk of theft or tampering from any third party. Any damage or loss must be reported to school immediately.

The laptop is not to be used to download or store inappropriate materials or search inappropriate websites. The laptop loaned to you is provided to support with your home learning during Covid-19. When requested or if you leave the school, you must return the items to School immediately in the same configuration and condition that you received them.

When the laptop is returned to school its original setup will be restored so, please ensure all work is backed up before it is returned.

Support

If you need help with using your computer or the software you need to use please contact school on 01902 558845.

Agreement to be signed by pupil and parent/carer

I agree that I am loaning the laptop for home learning during Covid-19, and I will return the laptop to the School at the end of that period when requested. I understand that if the laptop is damaged, I may be charged for the repairs or a replacement.

Child's Name: Year:

Signed: (Parent) Date:

Signed: (Child) Date:

Signed: (School) Date:

The Lord says, 'For I know the plans for you...plans to give you hope and a future.' Jeremiah 29 verse 11