

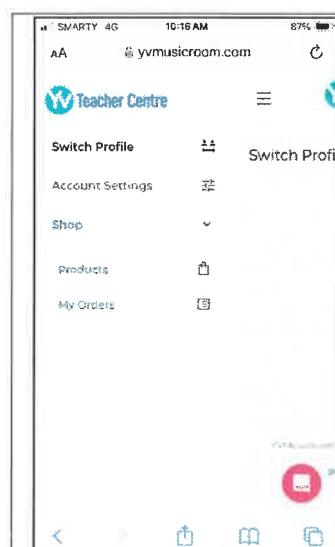


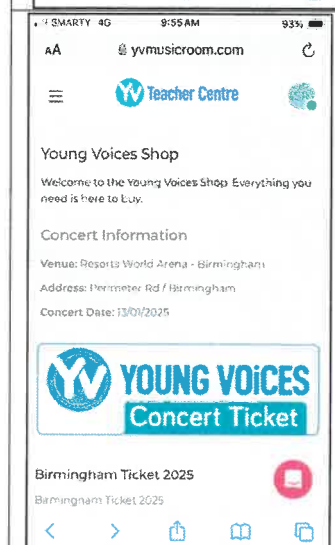
Instructions for how to access the YV Music Room and place orders for tickets and t-shirts

- a. If you registered on the website last year (Year 6 only), you should be able to access it again without using the new link we sent out. You may need to do a password reset.
- b. If you did not register on the YV Music Room site last year, you need to follow the link sent out to sign up.
- c. Once you have access to the website, you will find a section with the music resources for the children to practice at home. You will also find the YV shop – this is where you go to order tickets and/or t-shirts for the concert.

	<p>Log in to the YV Music Room.</p>
	<p>You will see this screen – go to the three lines for the dropdown menu.</p>



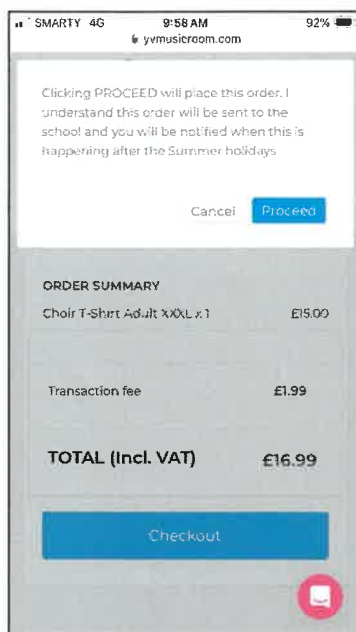
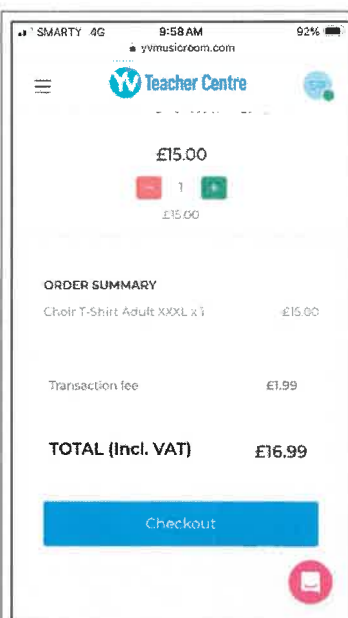
Select SHOP and PRODUCTS



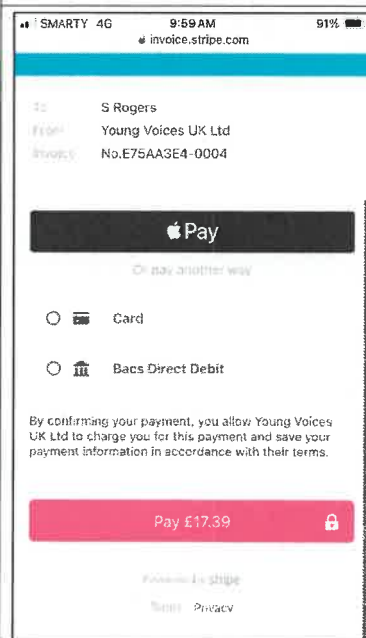
You will see this screen with the details of our concert date. Scroll down to see tickets and t-shirts.



Select the quantity you want to purchase. Scroll down to see the total cost.



When you press CHECKOUT you will see this pop-up – click PROCEED.



You can pay by BACS transfer or by card – you pay YV directly rather than sending payment to school. Your order should then show in the MY ORDERS section.