



St Michael's

CofE Primary Academy

Principal: Mrs Kate Jackson

Lower Street
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26th June 2026

Dear Parent/Carer

At St Michael's, our current whole-school attendance is 95.8%, which is slightly below our attendance target. As we approach the end of the academic year, attendance is as important as ever. The final weeks of term are far more than simply a winding down period; they are an important part of every child's learning journey. Teachers continue to deliver new learning, assess pupils' progress, complete end-of-year evaluations, and prepare children for a successful transition into their next year group. Pupils also take part in a range of enrichment activities, celebration events, transition sessions, sports activities, and opportunities to reflect on and celebrate their achievements throughout the year. Missing school during this time can mean children miss valuable learning experiences as well as important social and emotional opportunities that help them feel confident and prepared for September.

We kindly ask for your continued support in ensuring that your child attends school every day and arrives on time. Regular attendance is essential for children to achieve their full potential, maintain progress in their learning, and benefit from all aspects of school life. Even occasional absences or persistent lateness can have a significant impact on a child's education, confidence, friendships, and overall wellbeing.

We appreciate that there are times when absence is unavoidable due to illness or exceptional circumstances. However, where possible, we encourage families to make medical appointments and other commitments outside of school hours and to avoid taking leave during term time. Every day in school contributes to your child's academic progress and helps establish positive routines that will benefit them throughout their education.

Thank you for your continued support in helping us to improve attendance and ensure that every child has the best possible opportunity to succeed. By working together, we can help all pupils make the most of the remaining weeks of the school year, finish the year positively, and make a confident and successful transition into the next stage of their education.

Your sincerely,

H-M Navratil

Mrs H-M Navratil
Vice Principal



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