



# St Michael's

CofE Primary Academy

Principal: Mrs Kate Jackson  
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10<sup>th</sup> October 2025

## Important Update: Transition to the Arbor App for Payments and Communications

Dear Parent/Carer,

We are pleased to inform you that from **3<sup>rd</sup> November 2025**, our school will be moving to the Arbor App for all payments and communications. This means that Schoolcomms and Marvellous Me will no longer be in operation after this date.

Arbor will provide a more streamlined and convenient experience, allowing you to manage school payments, dinner money, trips, clubs, and messages all in one secure and easy-to-use platform.

Instructions on how to download and set up the app can be seen below.

### What's Changing?

- **School payments** (e.g. dinners, clubs, trips) will now be made through Arbor.
- **Messages and notifications** from school will also come through the Arbor App.

### What You Need to Do

1. **Download the Arbor App**  
Search for "Arbor" on the App Store (Apple) or Google Play (Android).
2. **Log in using your email address**  
This must be the same email you've given to the school.
3. **Set your password**  
When you first log in, tap "Forgot password" to set a new one.
4. **Check your child's balance**  
You'll be able to see balances and make payments right away.

### Key Dates

- **4pm on Monday 20<sup>th</sup> October** – last day to make payments on Schoolcomms
- **Monday 3<sup>rd</sup> November 2025** – Arbor becomes our main system for payments and messages and Schoolcomms will no longer be used by the school.

If you have any problems logging in or downloading the app, please contact the school office and we will be happy to help.

We know that moving to a new system can take some getting used to, and we're here to support you every step of the way.

Thank you for your continued support.

Yours sincerely

Mrs K Jackson  
Principal

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