



**St Michael's**  
*CofE Primary Academy*

**Principal: Mrs Kate Jackson**  
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### Giraffe Club Medication Procedures

Dear Parent/Carer,

If your child attends Giraffe Club and has a medical condition or allergy that requires medication to be held on site (such as Piriton, inhalers, or EpiPens), parents/carers are required to provide an additional supply of this medication specifically for use within Giraffe Club.

All medication provided will be clearly labelled and stored securely in a locked cabinet within Giraffe Club, in accordance with school policies and safeguarding procedures. This ensures that medication is readily accessible to trained staff when required, while remaining safely stored at all times. Parents/carers are also responsible for ensuring that all medication is in date and replaced as necessary.

Yours sincerely,

*PP H-M Navratil*

Mrs K Jackson  
Principal

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